

School Caretaker

Job start: 29th April 2019
Contract type: Full Time

Location: Basel, Switzerland
Contract term: Fixed Term One Year

ELA Basel - The Swiss British School of Basel is a happy, successful and growing international primary school with approximately 340 pupils located in the heart of Basel, Switzerland, a cosmopolitan city known for science and culture on the border with France and Germany. Established in 1993, the school celebrated its 25th Jubilee in 2018 and is well-respected for offering the highest quality childcare and teaching, small class-sizes, a creative and dynamic curriculum based on the National Curriculum of England and Wales and a wide range of extra-curricular activities and wrap-around care.

The school is looking to appoint a suitably qualified and experienced Caretaker with the right to work in Switzerland with a start date of **Monday 29th April 2019**. The contract term will be, in the first instance, a Fixed-Term One Year Contract.

The successful candidate will have at least two years' experience working in a school support role, be qualified with electrical or joinery skills and be able to converse in English and German or French. If you have the skills to help maintain our school, the work ethic to keep us looking our best and above all a focus on safety and security, we would be happy to hear from you.

To apply for the position, please submit the following to the Executive Director at:
office@ela-basel.ch

- Completed application form including three professional references (CVs may be submitted with a completed application form)
- Letter of application (One page outlining your skills and experience and why you would like to work at ELA Basel)
- Recent passport style photograph

Application deadline: Friday 15th March 2019

Interviews will be held via Skype or in Basel the week beginning 18th March. ELA Basel reserves the right to appoint an outstanding candidate early in the process.

Find out more about ELA Basel at our website: www.ela-basel.ch

Watch our ELA Basel film to find out more about us: www.ela-basel.ch/en/Video.htm

Please note ELA Basel is committed to safeguarding and promoting the welfare of children and expect all staff to share in this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure Barring Service or local country equivalent checks.